DEPARTMENT OF COMMUNICATIVE DISORDERS

THESIS POLICY

Faculty members and graduate students must follow the guidelines for Plan I, Thesis Option which are described in the Graduate Catalogue and the Department's Policy and Procedures Manual.

Graduate faculty members at either the associate or full level may direct theses and participate on thesis committees. There are no restrictions pertaining to the number of committees on which a faculty member may serve. Faculty members, however, must restrict themselves to directing no more than two theses at any time. Due to the staggering of graduations from the five-semester graduate programs (Fall, Spring), there may occur some brief overlap involving 3 students. However, if students begin their formal thesis research in the third semester as stipulated, overlap should not occur.

Students who wish to be considered for Plan I must submit an application on the Departmental form (Application For Thesis Option) by the end of the second semester of their graduate program. The graduate faculty will meet to consider the applications and will determine who is accepted.

Students accepted for Plan I should enroll in a total of 6 semester hours of CD 599: Thesis Research. Students may enroll in CD 599 during two of the final three semesters, but they must be enrolled in CD 599 during the semester in which they graduate.

Students who are accepted and complete the thesis will be exempt from the written comprehensive examination. They will, however, participate in a thesis
proposal meeting and an oral examination when the thesis is completed. Thesis writing should never be considered as an option easier than completion of the written comprehensive examination. Students who are accepted for Thesis Research are considered to be our most talented and capable.

It is possible for some students in Plan I to be excused from one course in the graduate program, but this will vary. Consensus among graduate faculty is that students should not be excused from a required course, but may be excused from an elective such as statistics or special education.

The advisor of the thesis must make certain that the Thesis Committee Appointment form is completed when the student’s committee is formed. During the proposal meeting with the committee, the Thesis Proposal Acceptance Form must be completed. Both of these forms should be submitted to the department chairperson for placement in the student’s file.

Research Not Related To Thesis: CD 598, must be considered carefully. It can literally chew up large amounts of faculty time and make one less personally productive in the research area. Basically, no faculty FTE is assigned to CD 598. The curriculum is also virtually full in both degree areas, therefore, the student is likely to have an additional load if CD 598 is allowed. The department chairperson must approve of anyone enrolling in CD 598.

According to national data, a program such as ours should produce a total of 3 to 5 hours theses per year to be at the average level.
DEPARTMENT OF COMMUNICATIVE DISORDERS

Application For Thesis Option (Plan I)

Application for thesis option must be completed and submitted for graduate faculty review no later than the last day of classes during the second semester of your program.

Name: ___________________________ Date: ___________________________

Semester Began Program: ___________ Semester You Expect To Graduate: ___________

Advisor You Wish To Chair Thesis Committee: ___________________________

Area Of Interest: ___________________________

Specific Topic Of Interest (if known): ___________________________

Briefly describe why you are a good candidate for the Plan I option.

_________________________________________________________

Student Signature ___________________________ Date ___________________________

Approved For: Plan I _______ or Plan II _________ Date ______________

Signature Of Committee ___________________________

9/28/99
# Thesis Committee Appointment

**Date:**

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**Policy:** The M.S. Thesis committee consists of a minimum of three members, one of whom is from outside the Department of Communicative Disorders.

<table>
<thead>
<tr>
<th>Committee</th>
<th>Name</th>
<th>Initial*</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chairperson: (1)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Members: (2)</td>
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<td>(3)</td>
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<tr>
<td>(4)</td>
<td></td>
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</tbody>
</table>

*Initial indicates approval and/or agreement to serve on committee.

**Distribution:**

1. Student
2. Chairperson of committee
3. Committee members
4. Department chair

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9/28/99
DEPARTMENT OF COMMUNICATIVE DISORDERS

THESIS PROPOSAL ACCEPTANCE FORM

We, the undersigned, have reviewed the thesis proposal for ____________________________

(Name of Student)

and recommend that he/she proceed with the study of the proposed thesis entitled:

_________________________________________________________

________________________________________________________

Chairperson: ____________________________________________ Date

Committee Members: ______________________________________

________________________________________________________

________________________________________________________

________________________________________________________

________________________________________________________